

ACTION POINT TRACKER –AUDIT

No	DATE OPENED	ACTION ITEM	OWNER	STATUS	NOTES
1	09/09/21	Cllr Birnie commented on an item raised in June regarding estimates and related disclosures and noted that it had been said a response to the audit committee's enquiries would be provided in due course. It was confirmed that this matter would be taken away and that a response would be provided		Outstanding	
2	09/09/21	Cllr Chapman raised a question regarding sickness absence on page 153 and it was noted that this would be addressed at a future meeting when the head of HR will be present.	TIAA	Outstanding	Items to be brought to the next meeting 9/11/21
3	09/09/21	Cllr Symington commented that it would be beneficial to see where amendments have been made to the register. JD stated that significant changes will appear in the report and if there has been no material change then a brief description of the quarter will be given. JD agreed to update the report to make this clearer in future.	NH	Outstanding	
4	09/09/21	In relation to the Strategic Risk Register, Cllr Townsend requested that the committee's comments and suggestions be provided to cabinet, adding a recommendation that cabinet should look to isolate key risks and provide a narrative report. JD suggested that the area of focus is the risk, impact and mitigations being taken, and therefore to assess if the council is doing enough to reduce the risk. Cllr Townsend asked if they could have a narrative to help isolate key strategic points that would work as headlines rather than a list of items. JD agreed to look at the request and see how this could be done.	NH	Outstanding	
5	09/09/21	Cllr Townsend requested reassurance that comments would be fed back to cabinet. JD agreed that he would look to reflect this back to cabinet during the next quarterly report.	NH	Outstanding	

6	09/09/21	<p>Cllr Townsend noted that an internal audit report on the planning process had been missing from the paperwork in the meeting on 23rd June and asked when this would be provided. Cllr Symington confirmed that the report was still missing on modern.gov and instead there was a duplication of another report. JD confirmed that he would look into this as soon as possible</p>	NH/MS/FJ	Complete	<p>The document was attached to the agenda and is still accessible online, it is unclear why some members were not able to access the report during the meeting.</p>
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